



Tiny Home Alliance Canada Confidentiality Policy

Respecting the privacy of our clients, donors, members, staff, volunteers of the Tiny Home Alliance Canada (T.H.A.C.) is a basic value.

Personal information is confidential and must not be revealed or discussed with anyone without written permission/authorization to do so. Care shall be taken to ensure that unauthorised individuals do not have access to confidential information provided or generated by T.H.A.C.

Staff, volunteers and members of (T.H.A.C.) may have exposure to information which is confidential, privileged and proprietary in nature. It is the policy of (T.H.A.C.) that such information must be kept confidential both during and after employment or volunteer service.

Staff, volunteers and board members, are expected to return materials containing privileged or confidential information at the time of separation from employment or expiration of service.

Unauthorised disclosure of confidential or privileged information is a serious violation of this policy and will subject the person(s) who made the unauthorised disclosure to appropriate discipline, including removal/dismissal.

Collection of information for our website and web forums may have unique agreements to confidentiality not cover here.

See also, *Privacy Policy* on our website.